

Making a purchasing request

I want to purchase something with my EGL funding

I will check the EGL Purchasing Guidelines but I'm not sure if I can make the purchase

I will ask my funding host/provider to advise me on whether I can make the purchase or not. If unsure -

My funding host/provider will ask the EGL Lead for their advice and will let me know. If they are unsure -

My funding host/provider will assist me to make an application to a Purchasing Advisory Panel who will consider my request

I will be notified of the outcome

I will discuss the outcome with my funding host/provider

I'll be leading my good life!